

# ADVISORY BOARD MEETING MINUTES

**County:** MARTIN

**1:00PM** 4/27/2023 **Time:** 1:00PM

**Location:** MARTIN COUNTY COMMUNITY CORRECTIONS OFFICE

## Members Present:

Noel Harty (Chairman), Isha Wright-Ryan (Vice Chairman), Richard Burch, Kindra Hovis, Jason Holt, Stephanie Helton, Arianna Wright, Aureola Vincz, and Josh Greene.

## Members Absent:

James Lauck, Logan Padgett, Aaron Means, Barb McFeaters, Jordan Dant, Paul George, Sierra Rutledge

## Non-Members Present:

Danielle Murphy – MCCC Director, Kelley Wellman-Covey – PBIS Coach

## Call to Order

**The Advisory Board was called to order by:** Noel Harty (Chairman)

**Time:** 1:03PM

## Roll Call/ Determination of a Quorum

## Meeting Minutes Approval

Approval of January 12<sup>th</sup>, 2023, Regular Session Minutes.  
Motion by Hon. Isha Wright-Ryan. Second by Richard Burch.

## Quarterly Reports

Approval Financial Reports for January, February, & March 2023.  
Motion by Josh Greene. Second by Hon. Isha Wright-Ryan.

## Participant Statistics

*(This should include the number of participants actively on each level of supervision within each entity)*

Felony Pre-trial GPS – 7 Active Clients  
Felony Post-Conviction GPS – 21 Active Clients  
Felony Post-Conviction Day Reporting – 2 Active Clients  
Community Transition – 0 Active Clients  
Juvenile Pre-trial GPS – 0 Active Client  
Jail Treatment – 10 Active Clients  
Community Service – 16 Active Clients

Approved with motion by Arianna Wright. Second by Jason Holt. All in favor, motion passed.

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Financials	
<b>Balance of IDOC Grant Fund:</b>	Balance of fund as of 03-31-2023 – \$13,322.65 Balance of Budget as of 03-31-2023– \$144,644.76
<i>(This should include the balance of the account as well as the status of the annual budget)</i>	
<b>Balance of Project Income:</b>	Balance of fund as of 03-31-2023 – \$177,829.50 Balance of Budget as of 03-31-2023 – \$93,004.23
<i>(This should include the balance of the account as well as the status of the annual budget)</i>	
<b>Collected Project Income:</b>	\$44,698.00 Collected January 1 – March 31
<b>Balance of CTP Fund:</b>	Balance as of 03-31-2023 – \$11,704.18
<b>Balance of Other Funding Sources:</b>	Jail Treatment Grant –\$8,064.45 Juvenile ALT (JCC Grant) –\$13,793.36 LCC Grant –\$0.00 Donations –\$4,927.79 Drug Grant Fund –\$11,553.31
<b>Financial Concerns:</b>	None at this time

Performance Measures
<i>(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)</i>
2023 Performance Measures (3 Required for each) *Mid-Point Date to be collected and due by July 15 <sup>th</sup> , 2023*
<b><u>Community Corrections</u></b>
1). Document the number of days between receipt of a court order for program evaluation and filing of eligibility determination at 100%.
2). Determine and file program eligibility determination with the ordering court within ten (10) days of receipt of the order for program evaluation.
3). Increase successful program completions by 5%, across all program components (home detention, day reporting & community service)
<b><u>Jail Treatment</u></b>
1). Increase number of female participants in Jail Treatment Programs/Programming by 15 in 2023.
2). Increase number of successful completions in Jail Treatment Programs/Programming by 10% in 2023.

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3). Increase/document incentives for 1--% of inmates applying for, participating in, or completing Jail Treatment Programs/Programming in 2023.

### Audits

*(This should include any audits completed on each entity and the results)*

CY22 Community Corrections & Jail Treatment (IDOC) Audit –  
Audit materials have been requested and are being compiled to send to IDOC by the May 31, 2023 deadline.

CY22 JCC Audit –  
Audit is complete with No Audit Findings.  
Grant Carryover Amount - \$41.51

### Staff Trainings Completed

### Votes/ Approvals

- Myrna Greene to fill the Mental Health Advocate Position on the Board  
Motion by Hon. Isha Wright-Ryan. Second by Stephanie Helton. All in favor. Motion passed.

- CY24 2024 Community Collaboration Plan  
Motion by Stephanie Helton. Second by Josh Greene. All in favor. Motion passed.

- CY24 Community Corrections and Jail Treatment Grant Prioritization & Approval  
Motion by Jason Holt. Second by Richard Burch. All in favor. Motion passed.

### Needs of the Entities

None to report

### Upcoming Events

None to report

### Old Business

Open Position – GAL

### New Business

- Barb McFeaters (Lay Person) has resigned from the board effective immediately.

- Community Service/Road Crew Update  
Director Murphy reported an increase in Community Service Restitution Clients. MCCC is currently accepting applications for Road Crew Supervisor to begin immediately. There are concerns, at this

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time, as to committing to mowing this Summer/Fall due to ensuring that a Road Crew Supervisor will be hired, and CSR clients will be able to work Road Crew.

**- PBIS Coach Update**

Kelley Wellman-Covey introduced herself and spoke about the PBIS program at Shoals Community School. She stated that she is working on the end of the year rewards and getting the program reorganized. She plans to use the Summer to create a comprehensive plan to get the students and teachers excited about PBIS for the 23-24 school year. Director Murphy advised the board that Wellman-Covey has done a great job at getting the PBIS program up and running since she started a short time ago. The school is happy with her progress as well.

### General Discussion and Announcements

**- Lay Person (OPEN) position on the board**

Richard Burch will speak to Loogootee Superintendent Brian Harmon and see if he has interest in becoming a member of the board. Mr. Burch will report back to the board.

### Adjournment

**A motion to adjourn was made by:** Adrianna – Second by Hon. Isha Wright-Ryan

**Time:** 1:29PM

### Next Advisory Board Meeting

**Date:** July 13<sup>th</sup>, 2023      **Time:** 8:30AM

**Location:** Martin County Community Corrections Office

### Other Comments:

None to report

### Minutes Approval

**Date of Approval:**

**Advisory Board Chair or Designee:** Noel Harty

**Signature:**